Healthcare plus
CAREGIVERS • HOMEMAKERS • SENIOR CARE

JOB DESCRIPTION

Position: Floater - Home Care Aide

Position Supervises: n/a

Reports Directly To: Lead Supervisor

Works With: Office Supervisors, Person-Centered Planning Team

Description:

Floating Home Care Aides

Qualifications for a Floater Shall Include:

- High School Diploma or General Education Diploma
- Active Driver's License
- Clean Driving Record
- Reliable Vehicle
- Car Insurance
- Good Customer Service Skills
- Ability to lift up to 35 pounds without assistance.

Performance Indicators and Essential Job Duties:

1. To provide support to the team by covering unexpected call off / sick days from our field workers, and to start initial cases.
2. Start interim cases as needed by the team.
3. Provide one-on-one client care to clients who are not able to look after themselves.
4. Assists clients with Activities of Daily living as directed in their Plan of Care.
5. Assists clients by providing housekeeping and laundry services, shopping for food and other household requirements, preparing and serving meals and snacks, and running errands.
6. Assists clients by providing personal care, such as, bathing, dressing, and grooming, diaper changes.
7. Assists clients to care for themselves by monitoring the use of a cane, walker, wheelchair, special utensils to eat, and equipment for personal hygiene.
8. Monitor on nutrition, cleanliness, and housekeeping.
9. Records clients activities and changes by making entries in the client tasks report and notifying the supervisor of any unusual conditions.
10. Contact the case supervisor immediately of any refused or undelivered service.
11. Maintain a safe, secure, and healthy client environment by following Universal Standards Precautions, maintaining security procedures, and following the special instructions standards.

JOB DESCRIPTION

12. Work environment includes the probability of exposure to adverse, hazardous or unpleasant conditions while caring for the sick.
13. Protects our agency by adhering to professional standards, home care policies and procedures, federal, state, and local requirements.
14. Provide client transportation to and from doctors appointments as needed.
15. Follow dress code; Uniforms. Show you are neat, clean and ready to work.
16. Be willing to work in a household where the client has one or more of the following preferences: Pets (dogs, cats ect.) Smoke, Hoarding living conditions.
17. In the event that the floater doesn't receive an assignment for a day; the floater must help in the office by filing paperwork, documenting notes in the portal, organizing presentations materials or any tasks assigned by the Lead Supervisor or Lead Supervisor Assistant.

I have read and understood my responsibilities as stated in the job description and have received a copy of the same.

_____ _____

Print Name Date

_____

Signature and of Employee